

Permit Reform Advisory Committee

Meeting Minutes

Thursday November 29, 2018

Location: 645 Pine Street Conference room

Committee Members: Celia Daly, Steve Lipkin, Steve Offenhartz, Bob Duncan (absent), Bruce Baker (absent), Tiki-Jon Archambeau, Jeremy O’Neill (absent)

Staff Present: Brian Lowe, Norm Baldwin, Chapin Spencer (absent), David White, Bill Ward, Kimberlee Sturtevant, Pat Schmitz

Meeting called to order 12:05 p.m.

Motion to accepted agenda – Agenda accepted

Motion to approve minutes from November 1, 2018, minutes accepted

Discussion:

Brian Lowe shared the reactions from the City Council – generally the Council is in support the concept, concerned with what it will ultimately look like. City council in their final motion basically directed the Charter Change Committee to take up the proposal as directed, creation of the new Permitting department to include ISD, Code & Zoning.

Council wants more time to discuss Planning & CEDO merge.

Consensus of the board members present is that they are supportive of the creation of the Permitting & Inspection department, and Planning & CEDO merging, but would remain open to other ideas regarding Planning.

- The committee is strongly in favor of the one-stop shop restructuring recommended by the Permit Reform effort...
- Provided that the Planning Department is not left as a truncated “department” and finds a new home...
- And that new home should be with CEDO, rather than the new Permitting & Inspections Department, given the natural fit between Planning and community and economic development.

Public comment

Solveig Overby – Public Works commission member – shared the benefit of a book entitled *why jobs die & what to do about it* by Robert N. Ford that speaks to functional reorganization, job design and future productivity.

No meeting was scheduled at this time, board members will be encouraged to attend some of the other commission/council meetings.

Meeting adjourned 1:15 p.m.